

INSTRUCTIONS
for the enrolment at the postgraduate university study
***Maritime Affairs* in the academic year 2019/2020**

The application is invited for 14 (fourteen) vacancies for the enrolment granted to students, 5 (five) of which may enrol as full-time students and 9 (nine) as part-time students.

Citizens of the Republic of Croatia, as well as foreign citizens and persons with no citizenship acquired have, under the same conditions, the right to apply for the enrolment and have to meet the following requirements:

1. having completed the graduate university study in technical sciences (with 300 ECTS credits allocated, the undergraduate study included), or exceptionally, have completed the graduate or integrated study in other scientific areas with the additional requirement of completing supplemental courses. Applicants who have obtained a degree in graduate integrated studies in an area other than technical sciences, have to specify a research topic and attach a written consent of a possible supervisor at enrolment. For those applicants who are required by the Commission for science and the *Maritime Affairs* postgraduate university study to acquire additional knowledge in traffic and transport technology, the Faculty Council shall, based on the proposal from the Commission pass a decision in supplemental subjects that the applicant has to enrol for the postgraduate study with 60 credits. All costs incurred for supplemental subjects shall be borne by the applicant.
2. having earned an academic degree of master of sciences (M.Sc.) based on the study programmes in force before the 2005 higher educational reform. The earned academic degree of master of sciences enables the applicant to enrol in the postgraduate study starting with up to 60 ECTS credits granted. The exact number of ECTS credits granted to applicants as an equivalent to the earned degree of master of sciences is prescribed by the Commission for science and the *Maritime Affairs* postgraduate university study for each applicant individually. The applicant cannot be exempted from obligations of acquiring ECTS credits referring to the PhD thesis.
3. having completed an undergraduate university in the field of traffic and transport technology based on the study programmes in force before the 2005 higher educational reform or an undergraduate study in other scientific areas on condition that supplemental course examinations are taken. Applicants who have obtained a degree in graduate integrated studies in an area other than technical sciences, have to specify a research topic and attach a written consent of a possible supervisor at enrolment. For those applicants who are required by the Commission for science and the *Maritime Affairs* postgraduate university study to acquire additional knowledge in traffic and transport technology, the Faculty Council shall, based on the proposal from the Commission pass a decision in supplemental subjects that the applicant has to enrol for the postgraduate study with 60 credits. All costs incurred for supplemental subjects shall be borne by the applicant.

Applicants, who have completed the above-mentioned study level under 1,2 and 3 with an average mark of at least 3.5, are allowed to enrol in the postgraduate university study. Exceptionally, applicants, who have completed their study with an average mark of less than 3.5, are allowed to enrol in the study provided that their preliminary scientific and research and/or professional work is evaluated as a positive one by the Commission.

Applicants having completed a postgraduate scientific or postgraduate specialised study as well as applicants having published scientific research papers take precedence.

The postgraduate university study lasts six semesters.

The first year study fee in the academic year 2019/2020 amounts to HRK 25,000.00, and the student can clear it in two equal instalments, the first one at the beginning of the first semester and the second one at the beginning of the second semester. The full price cost of the study amounts to HRK 80,000.00. If the tuition fee is paid by the company or institution the applicant is working at, a relevant decision on the tuition fee payment must be presented at enrolment.

The study programme and the Regulations on the *Maritime Affairs* postgraduate university study are available on the web site of the Faculty.

Applicants applying for the study shall fill in a prescribed application form available at the web site of the Faculty and the Faculty postgraduate university study office (room 305).

Applicants shall submit the following documents:

- a certified copy of the university degree (diploma),
- a certified list of all previous study subjects with marks and an average mark obtained
- a list of published scientific and/or professional paper
- a letter explaining the motivation for enrolment at the postgraduate study
- a Curriculum Vitae (CV)

The student is obliged to submit the original documents for consideration at the enrolment.

The enrolment rank-list is formed by ranking full-time students first, followed by part-time students.